## **Energy Policy and Guidelines**

Energy conservation has become a global phenomenon and is a crucial process in which our college is also taking part. Listed below are several guidelines that are intended to manage and reduce energy consumption in the college.

These guidelines should be followed by all faculty staff, administration and students. The energy in such a systematic way to minimize it's impact our responsibilities and commitment to conservation of natural resources and to limit its uses.

- To assess source energy usage and measure its impact on the environment
- To reduce local air pollution emissions using environment friendly vehicles, including bicycles, public transportation and use of pedestrian friendly roads.
- To install LED bulbs in the whole campus to save energy.
- To develop systematic waste management mechanism'
- To undertake tree plantation drive.
- To take additional measures to continuously improve our energy consumption.
- To ensure the availability of necessary resources to achieve our objectives.
- To monitor and respond to emerging environmental and energy issues. To strengthen our employees and student's environmental knowledge and skills to improve our own environmental performance.
- To provide information and awareness opportunities on energy saving measures.
- To offer opportunities for employees and students to engage in initiatives which contribute to environmental protection;

## **Occupant Responsibilities:**

- Turn off lights when leaving a room.
- Turn off computer at the end of the day.
- Keep copiers, printers and other machines on standby when not in use.
- Adhere to temperature set points
- Keeping windows and doors closed when air system is on
- Keep building doors closed when air
- Follow switch off drill in every week.
- Promote use of electric vehicles instead of ICE vehicle.

## **Occupant Responsibilities:**

- Purchase energy star compliant equipment wherever possible
- Schedules of classes meetings and other campus activities endeavour to minimize energy use.
- Energy saving fixtures, lamps and bulbs are used to replace existing less efficient lighting whenever feasible.
- Windows and doors should be kept closed when the heat and air-conditioning system is operating.

